

MEETING MINUTES OF A REGULAR MEETING BOARD OF ONEIDA COUNTY COMMISSIONERS

The meeting was opened by Commissioner Christophersen leading the Pledge of Allegiance and then offering a prayer.

Commissioner Lewis called for a review of the agenda and it was determined that the airport maintenance budget should be added for discussion.

Commissioner Christophersen made the motion to amend the agenda to allow for discussion about the airport maintenance budget.

Commissioner Stokes seconded. All commissioners approved and the motion carried.

Attorney office space – The county prosecutor has asked for permission to use his county office to do private work. He has contracted with the Malad City attorney. The agreement allows for this work to be done in his county office with all additional supplies being kept separate and paid for with personal funds.

Commissioner Lewis expressed concern that this might over burden his time spent on county activities and especially with the codification of county ordinances. Attorney Brower indicated that it wouldn't take to much time from his daily duties and that he could still complete the codification project.

Commissioner Stokes made the motion to approve the county prosecutor agreement allowing him to use of his office for private work.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

A resolution seeking the GEM grant for road work at exit three was presented to the commissioners. This work is in conjunction with a proposed convenience store and will be used for engineering and reconstruction. The total request is \$29,030.90 plus \$1,900.00 for engineering. The county in-kind match will total \$6,250.00 dollars.

Commissioner Christophersen made the motion to approve the resolution for the GEM grant application in conjunction with the Corby Earl project near exit three on Interstate fifteen.

Commissioner Stokes seconded. All commissioners approved and the motion carried.

The annual road and street financial report showing all revenues and expenses for the FY2019 year were presented.

Commissioner Christophersen made the motion to approve the FY2019 annual road and street report.

Commissioner Stokes seconded. All commissioners approved and the motion carried.

The joint Treasurer and Auditor quarterly report for the months of July, August and September was presented for review.

Commissioner Stokes made the motion to approve the Joint Treasurer and Auditor quarterly report.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

One Certificate of Residency for a student at the College of Southern Idaho was reviewed.

Commissioner Stokes made the motion to approve the Certificate of residency.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

The workman's compensation program was explained to the commissioners. It was reported that the premiums for the coming year would be decreasing. The suggestion was made to include training in each department covering issues that have caused workman comp claims. It was thought that added training might help reduce the number of accidents.

It was decided to participate in the Holiday Greeting advertisement in the local paper.

Commissioner Christophersen made the motion to participate in a Holiday greeting advertisement in the local.

Commissioner Stokes seconded. All commissioners approved and the motion carried.

Commissioner Stokes made the motion to approve \$25.00 dollar gift cards from the local grocery store for the employees.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

The public hearing to discuss address changes for E-911 calls was discussed. The sheriff reported that in speaking with Bonneville County about possible work arounds such as using a phantom address would not be satisfactory for the overall outcome. Although many people didn't want to change their addresses because of cost and time, there were some who could see the advantage of changing for safety reasons. The assessor reminded those present that the only address changes to be made are on those roads that have been given a number address only on irregular roads. It was explained that the irregular roads should have a unique name with each house receiving a house number.

Commissioner Lewis made the motion to approve the changing of the addresses to comply with E-911 protocol.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Two memorandum of understanding documents with Bonneville County were brought forth. The first MOU agreed to a cost of \$2,500.00 dollars per year for regular maintenance on the

addressing in Oneida County for E-911 compatibility. The second MOU was an agreement to have Bonneville County serve as the host county for all E-911 activities.

Commissioner Stokes made the motion to approve the MOU with Bonneville County for mapping maintenance for E-911.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Commissioner Stokes made the motion to approve the MOU with Bonneville County for E-911 operations.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Supervisors reports –

Assessor Atkinson reported a few incidents where citizens have lost their homeowners exemptions for property tax but did not catch the change when assessment notices went out in the spring. She has explained to them that after the levy rates have been set only the commissioners can forgive the payment of taxes. She explained that persons living away from home can keep the homeowners if the house is their primary residence and they plan on returning.

Land splits are required to have a survey and new legal description of the new parcel in most instances however the legal description for the remaining land is now confusing because it references the old description with exceptions. The exception being the legal description that was split off. There are a few cases where a legal description has several exceptions making it quite confusing. It has been suggested that the county adopt an ordinance requiring a survey for the remaining parcel of land whenever a split takes place. The new legal description is much cleaner for records and causes a lot less confusion.

Probation reported that the sheriff's office is helping with drug testing. They have 6 persons in drug court currently. It was noted that patrol officer Christophersen has been escorting the juvenile probation officer on home checks as a standby only. The probation officer is also his wife but all thought this did not create a conflict.

Treasurer – The first half tax collection is in full swing. The total earned interest with the Local Government investment pool is at \$12,638.00 dollars.

Road & Bridge – the operators have been working on the equipment in preparation for snow removal. They are aware of the compensation time issue and will try to keep the extra hours worked to a minimum.

Prosecutor – Working with planning and zoning as they review the Development Code. Also working on the county code as well.

Sheriff – The new E-911 system will be installed this week with Dispatcher and Driver's license receiving their training by the end of the week. Evidence from a cold case will be returned to the county. Idaho State University has agreed to help process the evidence through their anthropology department. Commissioner Lewis questioned the hours being worked by the part time civil deputy stating that she is working more hours than what was approved.

Unauthorized improvements have been made on the New Canyon road. Two driveways were created next to each other for the purpose of gaining access to two separate lots. Neither drive way was permitted and both of them blocked the water draining. The road crew removed the blockage from the bar pit. One of the land owners rebuilt the entrance, this time using a culvert however they failed once again to obtain a permit and the culvert used was not adequate for the area. The commissioners thought it best to send letters to the land owners requesting compliance within 30 days or receive a citation from the sheriff.

The claims were reviewed for payment.

Commissioner Christophersen made the motion to approve the claims for payment. Commissioner Stokes seconded. All commissioners approved and the motion carried.

The drug court expenses were questioned and Attorney Brower explained that their revenue comes from the participants and not property tax dollars.

A draft Ordinance for burning in the county was prepared by county attorney Brower. The draft was prepared after review of surrounding county ordinances. Commissioner Lewis thought it best to have the sheriff and the Fire District review and comment on the document.

ADA compliance committee report – It was found that an elevator in the rear stairwell was not possible due to the requirement for a second stairway for egress. The committee prioritized the need for an elevator first followed by the need for more office space to accommodate the rooms that will be displaced by an elevator and to adjust for growth in the future.

Airport – The board is working on getting a part time manager dedicated to the airport. This person will be able to take care of the snow removal however the tractor is only two-wheel drive and can't move much snow. It was agreed that road and bridge would push all snow west of the fuel station. A contract will be drawn up with a local snow removal service for the remainder of the snow season.

The CIP grant offered by the State needs to be accepted if the county wants to exercise the option to rebuild the runway with their assistance. After initial review the board reported that the cost projected was for a new runway from the ground up. The county has a good base and top that can be ground up and reused. This effort would account for the counties match for the grant. Preliminary numbers show that the county would not need much cash for the project. The grant to aid in the engineering was also presented.

Commissioner Christophersen made the motion to approve the CIP grant from the State of Idaho in the amount of \$2,270,209.00 for rebuilding of the airport runway.

Commissioner Stokes seconded. All commissioners approved and the motion carried.

Commissioner Stokes made the motion to approve the application for a grant to pay for the engineering review of the airport runway.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Planning and Zoning has three members whose terms will expire at the end of the year. Two of the members expressed interest in extending for another term. A list of names was presented as possible new board members. Commissioner Stokes suggested advertising the position to avoid the perception of hand-picking members. Commissioner Stokes will verify with the two members who desire to serve another term. An advertisement will be posted in the paper for the remaining position.

Meeting minutes from November 12th and 25th, were reviewed.

Commissioner Christophersen made the motion to approve the meeting minutes from November 12th, and 25th.

Commissioner Stokes seconded. All commissioners approved and the motion carried.

All county beer licenses will expire at the end of December and must be renewed.
The commissioners approved the renewal of all county licenses.

Commissioner Stokes made the motion to approve the renewal of all local county beer licenses for the coming 2020 year.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

The written agreement allowing the Oneida Fire District to erect a steel building on county land in Holbrook was presented. Having already approved the action in a previous meeting the commissioners signed the agreement.

Commissioner Christophersen made the motion to move into executive session per IC 74-206

(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent...

And

(1)(d) To consider records that are exempt from disclosure...

Commissioner Stokes seconded. A roll call vote was taken.

Commissioner Stokes - yes

Commissioner Christophersen - yes

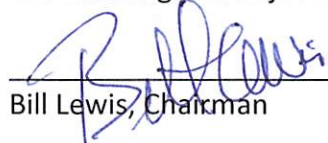
Commissioner Lewis - yes

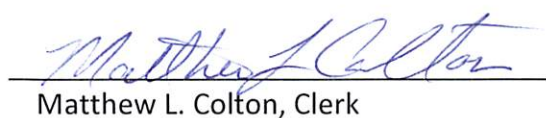
The motion carried.

Following the executive session, the medical indigent application was addressed.

Commissioner Stokes made the motion to approve medial indigent case # 10-2020-10002.

The meeting was adjourned.



Bill Lewis, Chairman

Matthew L. Colton, Clerk